

The following is a quick reference list of appropriate and inappropriate behavior when meeting employers.

DOs

- Extend your hand as soon as the employer turns their attention to you.
- Give a firm handshake and direct eye contact.
- Introduce yourself and tell what your major is.
- State why you are interested in the company, organization, etc.
- Be upbeat and positive in your attitude.
- Communicate interest and enthusiasm.
- Ask pertinent questions. (see reference list in tabloid.)
- Jot down notes of the employer(s) comments while they are still fresh in your memory. (This could pay off later should you interview with them when they return to campus.)

DON'Ts

- Don't chew gum
- Don't sigh or exhibit signs of impatience with the employer even if there are several students ahead of you.
- Don't be cynical
- Don't exhibit indifference or lack of interest.
- Don't tell employers you are there because it is a class requirement.

RECOMMENDED BUT NOT REQUIRED

- Wear a suit
- Bring several copies of your resume



“students definitely need a strong GPA. We sometimes accept students with a slightly lower GPA if they had a difficult undergraduate major.”

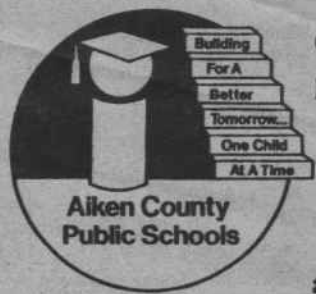
DOs and DON'Ts

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